

Request your exam from WSU Online

1. Log in to <https://zzusis.wsu.edu>.
2. If you are not a Global Campus student, you must first select the **ONLINE STUDENT** option next to the **MAIN MENU** in the top left.

The screenshot shows the ZZUSIS student portal interface. At the top, the navigation menu includes 'MAIN MENU', 'STUDENT', 'ONLINE STUDENT' (highlighted), 'MY PAGE', and 'COLLEGE OF SCIENCES'. The 'PROCTORED EXAMS' section is the central focus, displaying a table of exam requests. The first row is highlighted in yellow, indicating a selected exam. Below the table, there is a section for 'ADVISING' with a name field showing 'Name: Not WSU Online Advised'. To the left, there are sections for 'NOTICES' and 'TUITION DUE DATES'. To the right, there are sections for 'SPRING & SUMMER 2012' and 'STUDENT LINKS'.

Request Exam	Requested	Sent to Proctor	Received from Proctor	View Details
MBIOS 401 - Exam 1 Online a/b	05/15/2013			View
MBIOS 401 - Exam 2 Online a/b				
MBIOS 401 - Exam 3 Online a/b				

Courses Beginning Between	Payment Due
May 6 and May 24	Friday, May 24
May 25 and June 21	Friday, June 21

3. Choose the exam you would like to request.
4. You should see the information in this box for any exams you already requested.

5. Select 'Propose a new proctor' the last option on the list.

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Proposed Exam

Scheduling Proposed Exams

Exam: MBIOS 401 - Exam 2

Choose from the available proctor option(s) below.

- ProctorWSU Online Proctoring Center
- ProctorU Online Proctoring Center
- Request a previous proctor
- Propose a new proctor

Propose a New Proctor:

- [Know who can be a proctor.](#)
- At least two weeks before the date you want to take the exam, schedule the exam with the proctor.
Indicate Exam Date:
- Complete and submit the form below at least two weeks before the proctored exam date. Requests for rush delivery (less than two week notice) will incur a charge.
- Know [your responsibilities](#).

REQUEST FORM

Proctor First Name	Justin
Proctor Last Name	Toombs
Proctor Work Title	Program Coordinator
Company/School Name	WSU
Department	Testing Services
Street Address 1	Student Services Bldg
Street Address 2 (optional)	
Street Address 3 (optional)	
City	Pullman
State	WA
Zip Code	99164-1065
Country	USA
Proctor Work Phone (509-111-2233)	509-335-1744
Proctor Fax (509-111-2233) (optional)	509-335-2924
Proctor Work Email	testproctor@wsu.edu

Exam Delivery Options:
If requesting rush delivery, choose FedEx, Email or Fax.

Comments

* I have read & understand the proctoring procedures, including my responsibilities, and agree to comply with them.

zzusis

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6. Indicate the exam date you expect to take the exam.

7. Enter your proctor's info in the Request Form.

8. Check the box for "I have read & understand the proctoring procedures....."

9. Submit the proctor to WSU Online with the button on the bottom.